

Get Ready Checklist for Retailers.

WISE Certification is specific to each retail environment. Retail stores are certified individually. During the WISE Certification process, you will be asked to provide the information or documentation below. This list may not be all-inclusive and additional information may be required based on the certification program. If you have any questions, please reach out to application@wisecertification.com!

1 Retail Applicant Information

- Company name
- Contact information for all owners and partners
- Repair shop address
- Business phone number
- Years in business
- Days and hours of operation
- Contact information for all retail location managers
- Website URL
- List services offered outside of repair
- Wise Codes for certified technicians
- Name of Point of Sale system
- Name of R2 Certified Battery Recycler

2 Documents Required for Certification

- Proof of Insurance
- Copy of Business License
- Terms and Conditions, including the following:
 - Limited Liability and Warranty
 - Limitations on Damages
 - Liquid Damage Policy
 - Device Abandonment Policy
 - Software Acknowledgement
 - Zero Tolerance Policy
 - Privacy Policy

3 Photos Required for Certification

- Exterior of the building taken from two different angle
- Signage
- Location of the store facing out from the front door
- Employee Emergency Action plan
- First Aid Procedures
- Counter and repair area (required for store in a store model only)
- Two angles of the customer area in front of the counter (interior)
- Check in / out counter area
- Repair workbench
- Inventory storage
- Batteries to be recycled storage
- Storage for devices held overnight